

**Archbishop Conceptual Approval**  
**Project Case Template**

**Date:** \_\_\_\_\_

**Parish:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**1. Brief Project Description:**

**2. Rationale and expected benefits:**

- 3. Have you explored and budgeted for your capital maintenance needs? \_\_\_\_  
Is that included in your financial assessment? \_\_\_\_\_**
- 4. Based on historical examples and rules of thumb for facilities, does the likely project appear to fit within your minimum risk financial assessment? \_\_\_\_\_  
Does it fit within your maximum risk financial assessment? \_\_\_\_\_**
- 5. Have you reviewed your parish's demographic growth and considered it in your needs for this project?**
- 6. Given the growing needs of our Archdiocese Catholic population, is this project seen as a necessity for your parish to thrive and grow, or is it potentially a "luxury" item that can be afforded but not needed?**
- 7. By what date does the parish want to begin design of the facility?**
- 8. Is there a capital campaign involved? \_\_\_\_ By what date does the parish want to launch the campaign? \_\_\_\_\_**

**Please attach the following support documents and check here that they are attached:**

\_\_\_ **Parish Support**

\_\_\_ **Initial Financial Assessment**

\_\_\_ **Deanery Review (if applicable)**